

Minutes of Committee of Management Meeting held at Toogoolawah on Saturday 9th January 2016

Present: Patron Beverley Richardson, President Carmel Blyth, Senior Vice President Daphne Ladlow, Junior Vice President Ryan Wiegand, Treasurer Roslyn Richter, Secretary Janet Stockel, Publicity Officer Kyle French, Assistant Secretary Annette Dunstan,

Apology: Junior Vice President Justin Weir.

President Carmel Blyth opened the meeting at 9.15am and welcomed all to the meeting.

Confirmation of Minutes

Previous minutes (COM Meeting, 7th November, 2015)

Annette Dunstan moved the minutes from the Committee of Management meeting on 7th November 2015 be accepted as read. Seconded Bev Richardson. Motion Carried

Business arising from the minutes:

1. TV Advertising

The advertising will re-start in February.

2. Holden Grant (for National Titles)

Treasurer Ros has looked further into this, and the grant can be applied for in the year you require it (2018), however Ros will look at the application and the information required earlier so we know what information is required.

Kyle French moved the minutes be confirmed as read, seconded Daphne Ladlow. Motion Carried

Previous minutes (Delegates Meeting, 7th November, 2015)

Annette Dunstan moved the minutes from the Delegates Management meeting on 7th November 2015 be accepted as read. Seconded Ros Richter. Motion Carried

Business arising from the minutes:

1. Ladies Singles Consolation Trophy

President Carmel Blyth has been in contact with the trophy shop, however as they are moving, chose to leave further contact until mid-January.

2. State Team Meetings

President Carmel asked who had the list of players who were not at a team meeting, and when they would be spoken with about it? At the November meeting it was moved “*Players that do not attend the official part of a team meeting at a National Championships be talked to and asked to explain their reason for not attending by the Team Manager from that year and that one (1) ex-officio to be present solely as a witness only*”, *not to take part in the discussion*”.

Once we have a list of the absent players, we will contact Team Manager Neville Scholl in order to finalise the matter.

3. Team accommodation survey

The team members from 2015 were given a survey form regarding accommodation options for 2016, however we have not received many replies. We will re-send the form with the squad acceptance letters in February.

4. Farewell Dinner 2018 National Titles

President Carmel asked if Daphne Ladlow has been in contact Greg Doolan, we would like a quote before the AGM, and a tentative booking.

Secretary Janet has been in contact with a Caterer, and should have a quote for the AGM.

President Carmel will try and get to the Kawana Community Centre to check it out.

Daphne Ladlow moved the minutes be confirmed as read. Seconded Kyle French. Motion Carried

AIBBC minutes (COM and AGM Meetings, August 2015)

1. AIBBC – age of junior players

The motion that we believe was moved at the AGM was “*Juniors if eligible to play in their states events that year, be also eligible for the National Juniors that year*”.

However, the motion as written into the AIBBC minutes is “*that a Junior who is eligible to compete in that State competition and turns 19 yrs before the National Titles will be eligible to play in the Junior competition that year*”.

The age appears to have been added after the fact, we will clarify this with the AIBBC Secretary.

Junior VP Ryan Weigand, who is also our AIBBC COM minutes, also commented that the correspondence list and agenda he received from AIBBC Secretary both seem incomplete, as neither of them lists the various letters we have sent to AIBBC Secretary John Norton with queries and motions. Secretary Janet will email Ryan copies of the letters so he has them to hand at the AIBBC meeting he is attending tomorrow and Monday.

Correspondence:

Inward

1. May State Championships

Caloundra Association has requested to host the May Championships. It was moved by Daphne Ladlow, seconded Kyle French that we accept the request. *Motion Carried*

Caloundra also said they would be willing to host any restricted events. I have asked them to send a letter specifically requesting to be added to the Singles roster.

2. Surf Beach Holiday Park

Secretary Janet has sourced a quote for an alternative accommodation option for NSW.

Winter specials: PRICES FOR 2 PEOPLE, extra adults are \$20 per person a night

5 nights	Penguin Palace \$775	3 Bedroom \$775	2 bedroom Spa Cabins \$690
	2 bedroom Seaview Cabins \$650	2 bedroom Oceanview Cabins	
	2 bedroom Admiral Cabins \$610		

7 nights	Penguin Palace \$940	3 Bedroom \$940,	2 bedroom Spa Cabins \$790
	2 bedroom Seaview Cabins \$750	2 bedroom Oceanview Cabin \$690	
	2 bedroom Admirals \$690		

Janet will follow up to check how many of each type are available, along with caravan sites, and if better prices can be achieved, based on an 8 night stay. President Carmel will follow up with the Windang Beach Tourist Park.

3. Alan Morris

Alan is from Woolgoolga (just north of Coffs Harbour NSW). He enquired about the AIBBC Coaching Manual, and membership to the AIBBC. Secretary Janet has given him the contact details for the NSW State Secretary.

4. Callide Valley IBA

Callide Valley has written, applying to be added to the Rinks rosters, and to be removed from the Pairs roster.

5. AIBBC – sub-committee meetings at Warrnambool

We have received a response regarding our query as to why no other state had a representative at the Selectors meeting on the Sunday morning, or that Qld was also only state at the Coaches meeting, and also the Umpires meeting at the venue on Sunday afternoon.

AIBBC Secretary John Norton advised that other Selectors had either sent an apology or were still travelling. He also advised that Rex Harris has told him the Victorian umpires did not attend the Sunday afternoon meeting as they had already done the walk through at their practice day.

6. Sport and Recreation – promotional video

The Queensland Government's Sport and Recreation Services is looking for everyday women to feature in a series of videos which will show that there are no barriers to participation and that physical activity is fun for one and all. The videos will be part of the government's "Start Playing, Stay Playing" initiative which is encouraging more women and girls to participate in sport and active recreation. The videos will be filmed across Queensland in late January 2016 and feature a diverse range of women of all ages and physical abilities participating in a broad range of traditional and emerging sports and physical activity.

If anyone wants more details please phone Secretary Janet.

Outward

1. AJ Parkes

We have queried the replacement badges sent back to us, as we received 4 Pairs badges for 2010.

2. 106th Birthday

Secretary Janet was contacted by the Gympie Times a few days ago, to ask about Lottie Hurford who turned 106 on 31 December 2015. We will ask Gympie Secretary (and Lotties' daughter) Phyllis Kerr if she can supply a photo and story to put in QIBILO, and arrange a card.

Ros Richter moved that the Inward Correspondence be received and the Outward endorsed, seconded Ryan Weigand. Motion Carried

Treasurers Report:

Ros Richter moved that her report be adopted. Seconded Bev Richardson. Motion Carried

Last AGM we did not have the official auditors report as they would not finish it until they had a list of assets. We will present that report along with this years at the AGM.

Ros advised that one of our term deposits is due, and she would like to transfer some money over to the working account in order to cover several bills she has at present, before putting the balance back into a term deposit. Ros will also look at high interest accounts as a possible alternative to term deposits, as this would mean additional funds could be available immediately, rather than having to wait for a term deposit to mature, or closing one early.

General Business:

1. Survey forms – what bowls and mats are played

The majority of the surveys have been returned, Secretary Janet is chasing up the balance of associations and clubs. So far, results are:

4 ¾" bowls	17 clubs/associations
4" bowls	23 clubs/associations
24' mats	27 clubs/associations
30' carpets	7 clubs/associations
Queensland rules.....	22 clubs/associations
Australia Rules.....	12 clubs/associations

2. Website

Publicity Officer Kyle French has prices for the proposed new website - \$997 + gst for setup, \$24.95 + gst for hosting. Kyle will email the quote to Secretary Janet.

It was moved by Kyle French, seconded Ros Richter that we recommend this website option to the delegates. Motion carried

3. John Norton

John sent a letter expressing some concerns on several matters. After some discussion, we drafted a reply addressing his concerns.

1. *He would like to see a complete correspondence list.*
 - Annette and Daphne both agreed that removing the day to day items from the list was a long standing practice, but in future we can print a full list, only excluding the confidential items.
2. *Lack of respect by COM members to each other.*
 - this has been addressed in our meeting.
3. *National titles accommodation*
 - The team accommodation is not compulsory, anyone is able to book something else if they feel the suggested accommodation does not meet their needs.
4. *Late receipt of information packs from NSW*
 - Although the delegates at the AGM were given packs on the Sunday, the states were not given theirs until later in the week. We received ours on Friday morning, and they were handed out at the Team Meeting on Friday night.
5. *Team dinner, undercooked chicken*
 - The meat options at the team dinner were fish and steak, not chicken. Anyone who received a steak less cooked than they preferred, were welcome to request the kitchen cook it further.
6. *Equality of treatment to all team members*
 - If anyone feels they were treated differently to other members of the team, please let us know specifics so that they can be addressed.
7. *Availability of names for measurers and umpires*
 - After the comments at the November meeting, the acceptance form was modified to obtain that information at the same time as acceptances.

4. Notice of Motion from Redcliffe Association

Travelling allowing to be paid to the driver of the vehicle attending a delegates meeting, or a Committee of Management meeting and Delegates meeting on the same weekend.

Allowance to be paid to one car only per Association. The amount per klm to be decided for each year at the QIBA Inc Annual General Meeting.

The committee discussed the motion, but are not satisfied that the wording covers all options.

The COM recommend that the Redcliffe motion be withdrawn, and the following moved:

TRAVELLING ALLOWANCE:

1. *Committee of Management (COM) members to be paid at the rate specified at the AGM to attend COM meetings. For COM members travelling together, they are to be paid for the distance each of their vehicles travelled.*
2. *For distances under 450km each way, an Association Attendance Allowance will be paid at the rate specified at the AGM.*
3. *For delegates travelling over 450km each way, a Delegates Travelling Allowance is to be paid at the rate specified at the AGM, to be paid to the driver of one vehicle per association attending a delegates meeting. If delegates from more than one association travel together only one Delegates Travelling Allowance to be paid, however the accompanying association are eligible to claim the Association Attendance Allowance.*
4. *Should any delegate or COM member travel by anything other than personal vehicle (such as plane, train, bus etc) then the lessor of the travel cost or the mileage be paid, with the total for any association not to exceed the mileage as if by car.*
5. *Delegates traveling with COM members will not be paid travelling allowance, but are eligible to claim the Association Attendance Allowance.*
6. *COM travelling with delegates will not receive the Travelling Allowance.*
7. *All Travelling Allowances to be paid at the same rate for COM and delegates.*

In conjunction with this, we recommend that the travel allowance be 20 cents per km.

Standing Orders were called at 12.35pm, moved by Kyle French, seconded Daphne Ladlow.

Motion Carried

Standing Orders were resumed at 1.35pm, moved Annette Dunstan, seconded Daphne Ladlow.

Motion Carried

5. Modifications to various forms

Secretary Janet presented a number of forms with modifications for review by the COM.

- 1. Team acceptance form** – after discussion we added ‘borrowed from’ and a date. *It was moved for approval by Ros Richter, seconded Annette Dunstan.* *Motion carried*

While discussing the uniform, we also considered the advantages of changing the team over to black trousers/skirts, instead of the current maroon for ladies, and fawn for gents. We will be recommending this at the AGM.

- 2. Restricted Events nomination form** – currently we have 3 separate forms, one for each events, the proposed form has all 3 options on one page. *It was moved for approval by Ros Richter, seconded Kyle French.* *Motion carried*

- 3. State Championships nomination form** – We have proposed this form before, and have decided that forms can be either submitted by a player directly to QIBA or through their association. If submitted directly, payment must be made upon arrival at the Championships. Some starting times have been revised.

It was moved for approval by Bev Richardson, seconded Kyle French. *Motion carried*

- 4. Directive for team members** – The Selectors have proposed some amendments to the Directive. The COM also made several minor changes. As one amendment includes a penalty fee, this will be held over for the AGM.

- 5. Officer Bearer Nomination form** – the new form is more comprehensive and allows people to nominate for more than one position on the same form.

It was moved for approval by Bev Richardson, seconded Kyle French. *Motion carried*

6. Restricted Rosters

We have sent letters to Rockhampton and Capricornia associations requesting they consider swapping from the Pairs roster to the Singles roster instead.

We have also created a questionnaire to go out to all associations, regarding the Restricted Events. This will be sent out with the next correspondence.

7. State Championships starting times

We spoke about the various starting times of the 3 championships, and have adjusted several times.

8. Closing dates for State Championships

We looked at the closing times for the various championships. Currently events close 2 weeks prior to events, and it has been suggested that the COM will need to have a meeting of some members to check through the nominations to ensure all have been entered. If this timeframe remains then it is not feasible to mail out the draw, as some will not receive it in time.

An alternative would be to change it back to 4 weeks, meet at 3 weeks, then mail the draw.

Now that postage is \$1 for a stamp and we currently have 61 addresses on the mailing list, this is an expensive exercise. It could be emailed and put on the website, but not mailed.

9. Nomination for the Queensland Team

We have 30 Ladies, 30 Gents and 3 Junior Boy nominations.

10. Team Managers Criteria

The Criteria has been sent out with the minutes, however Secretary Janet has done an alternative draft, re-ordering it to group items that belong together, and putting it in a more chronological order. The by-laws will need to be changed to match the amended criteria.

This alternative will be proposed to the delegates in February, instead of the criteria sent with the agenda.

11. National Titles team assessment form

After the November meeting, Secretary Janet drafted an assessment form that can be completed for each team on the Friday after the 8th game, to assess how each team is going, and what they need to do in the Saturday game.

12. State Championships prize money

Treasurer Ros has brought all the prize money figures, and these will be added into the operational procedures.

13. Operational Procedures

The committee went through the Operational Procedures and made some amendments. Secretary Janet will make the changes and bring copies to the next COM meeting.

14. Strategic Planning Workshop

The workshop will be on Saturday 5th March. The committee considered whether it would be better to hold it at Caloundra this year given that the Nationals will be held in Caloundra. This would encourage more Caloundra people to come to the meeting, and we could hold a second meeting in the evening on the Saturday evening. The venue will be confirmed at the AGM. If anyone is interested in being on the 2018 National Titles planning committee please let us know.

Carmel thanked everyone for attending, then thanked outgoing COM member Ryan Wiegand for his service as Junior Vice President/Games Director, and Janet Stockel as Secretary.

There being no further business, the meeting closed at 4.35pm.



Janet Stockel
Secretary QIBA Inc
17th January 2016



Carmel Blyth
President QIBA Inc

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Strategic Planning Workshop - 9am, Saturday 5th March 2016 -

Venue to be confirmed

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MAY STATE CHAMPIONSHIPS – Caloundra - April 30th, May 1st & 2nd 2016

Pairs, Ladies Singles, Mens Singles, Rinks
Junior Pairs, Girls Singles, Boys Singles, Junior Open Singles
Nominations close 15th April 2016

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Any club or association can request that a COM member attend their events, just ask us.