

**Queensland Indoor Bowling Association Inc Annual General Meeting
to be held at Dalby PCYC, Saturday 4th February, 2017, commencing approximately 7pm**

=====

Agenda.....	page 1
Office Bearer & sub-committee nominations.....	page 2
Notices of Motion, items for general business.....	page 3
Dates for 2017.....	
AIBBC minutes.....	

=====

AGENDA

- Roll Call
Apologies
Minutes from Previous AGM Business Arising
Committee Reports
Auditor's Report
Adoption of Reports
Election of Office Bearers
Document change of signatories for Bank Accounts
Appointment of Auditor
Election of Sub-committees..... Selection Committee
..... Selection Committee
..... Referee's Panel
..... Umpire's Panel
..... Coaching Coordinator and Panel
..... Disputes Committee
..... Fundraising and Finance Committee
..... Publicity Committee
..... Health & Safety Committee
..... Strategic Planning Committee Endorsed
Other positions Appointment of Selector to AIBBC Selection Panel
..... Appointment of COM member to AIBBC
..... AIBBC Delegates (President, Secretary, COM member plus 1)
..... Nomination for Australian Secretary
QIBA Inc Fees
Notices of Motion

=====

General Meeting

- Minutes from Previous Meetings Business Arising
AIBBC Minutes..... Business Arising
Correspondence..... Business Arising
Treasurer's Report Business Arising
General Business..... Discussion Points

=====

Please ensure that Delegates names are in at least seven (7) days prior to meeting.

=====

RESTRICTED RINKS – Saturday, 4th February 2017

To be held at Dalby PCYC, Cooper Street, Dalby

Names of players to be advised to QIBA Secretary before 21st January
Draw will be at 11.30am - Start of play at 12 noon - no lunch break

=====

There will not be a 5 Game Day on Sunday

NOMINATIONS RECEIVED FOR OFFICER BEARER POSITIONS 2017

			<u>Proposed By:</u>	<u>Seconded By:</u>
Patron:	Robin Cruikshank	Callide Valley	Adrian Richardson	J Elliott
President:	Carmel Blyth	Caloundra	David Blyth	Doreen Greenlees
Snr Vice Pres:	Daphne Ladlow	South Burnett	Christine Rasmussen	Vince Lakin
Jnr Vice Pres: (2 required)	Kyle French Philip Lowry	Brisbane Pittsworth	J Moore Ros Richter	Shirley Moore Sheree Lowry
Secretary:	Annette Dunstan	Ipswich	Diane Knight	Ron Knight
Treasurer:	Ros Richter Kyle French	Millmerran Brisbane	Anne Sheehan Shirley Moore	Audrey Simmons John Moore
Asst Secretary:	Diane Knight	Ipswich	Ron Knight	Enid Machin
Publicity Officer:	Sheree Lowry	Pittsworth	Ros Richter	Ross Lowry

=====

SUB-COMMITTEES:

Selection Panel

(5 required)

Carmel BLYTH	Caloundra
Glenn CASEY	Dalby
Annette DUNSTAN	Ipswich
George NAPPER	Brisbane
Ros RICHTER	Millmerran
Nelson THOMAS	Redcliffe
Kaylene WEIR	Toowoomba

Referee's Panel.....	5 required
Umpire's Panel.....	5 required
Coaching Coordinator and Panel	(George Napper, written nomination)... 5 required
Disputes Committee.....	(Ros Richter, written nomination)... 5 required
Fundraising and Finance Panel...(Bradley Stoker, written nomination), Treasurer is Chairperson	... 5 required
Publicity Committee.....	No nominations, Publicity Officer to be Chairperson... 5 required
Workplace Health & Safety.....	(Bradley Stoker,Written nomination)

Strategic Planning Committee Endorsed

– this is the head of each standing committee plus the COM

Appointment of Selector to AIBBC

Appointment of COM member to AIBBC

Nomination for Australian Secretary.....

=====

FOR GENERAL BUSINESS in GENERAL MEETING

Changes to running of Restricted events and Delegates Meetings:

1. Suggested changes to running of Restricted Events
2. Sub-Committee Allowances
3. 2017 Budget- recommendation from COM to increase Membership fees to \$15 per member.

RESTRICTED EVENTS AND DELEGATES MEETINGS

New format for the running of Restricted Events and Delegates meetings:

1. Committee of Management Meetings – to be held on the Friday night prior to the Restricted Rinks, Pairs and Singles. Meeting to commence at 7pm. Venue to be arranged by Secretary and Host Association.
2. Saturday – Restricted bowls event to be held.
3. All Association players to be signed in at the venue by 8.30am
4. Draw for Restricted Event at 8.45am. If an Association has not got all players signed in by time of the draw, their name will not be entered in.
5. Bowls to commence at 9am
6. Delegates Meeting to commence at approximately 3pm. If bowls finishes after this time, the meeting will commence as soon as practically possible after the completion of the finals.
7. A dinner break will be held between 6 – 6.45pm with the meeting to commence again at 7pm.

RATIONALE:

By having our Committee of Management Meetings on the Friday night before the Restricted Event, means we are able to commence playing bowls in the morning. Our Delegates Meeting will commence in the afternoon, finishing not so late in the evening. This means the Delegates should not be as tired and will therefore take more of an interest in the meeting and what is going on within the Queensland Indoor Bowling Association Inc.

SUB COMMITTEE ALLOWANCES

For sub-committee members travelling to clinics for Coaching, Coaches, Referees, Umpires etc.

Chairperson of Sub-Committee is to supply a spreadsheet of event costs, etc

TRAVEL

1. Mileage to be paid at the rate specified at the Annual General Meeting.
2. For members travelling together, they are to be paid for the distance each of their vehicles travelled.
3. Should any member travel by anything other than personal vehicle (such as plane, train, bus etc.) then the lessor of the travel cost will be re-imbursed.
4. The total cost of travel to be re-imbursed is not to exceed the mileage as if travelling by car.
5. Airport parking will not be paid.

ACCOMMODATION

1. Billeting will be arranged where possible, by either the head of the relevant Committee or the Committee of Management.
2. Accommodation where possible will be shared. Persons choosing to have an individual room will receive a partial amount based on the cost of the shared room.
3. Maximum of one night accommodation, unless a clinic is held over 3 or more days.
4. If the distance travelled is such that travelling by car requires an additional day or no flights available, then the second nights' accommodation will be paid for.
5. Persons choosing to travel the additional day when one days travel is all that is required will not be re-imbursed for the second days travel.
6. If accommodation is at a motel, a continental breakfast will be paid for.
Persons choosing a different style of breakfast will be at their own expense.

MEALS

1. Morning tea, afternoon tea and lunch for Officials will be provided by the Host Association.
2. One drink per meal included.
3. Any additional drinks to be paid for by the individual.

Queensland Indoor Bowling Association Inc. 2017 Budget

Expected Expenditure	
Accountant Fees - Audit	\$ 1,500.00
Selection Committee	\$ 1,000.00
Strategic Planning	\$ 1,000.00
COM & Delegates Meetings	\$ 8,900.00
Referees, Umpires	\$ 250.00
Coaching Committee	\$ 3,000.00
Team Dinner - Australian Championships	\$ 1,400.00
Uniforms - Queensland Team	\$ 1,000.00
Insurance	\$ 12,000.00
Website	\$ 1,500.00
Maintenance	\$ 500.00
Honorarium Secretary	\$ 600.00
Honorarium Treasurer	\$ 200.00
Honorarium Assistant Secretary	\$ 200.00
Honorarium Publicity Officer	\$ 100.00
Minor Art Union Prizes	\$ 430.00
Sundries	\$ 1,300.00
Accommodation - Australian Championships	\$ 15,000.00
Printing & Stationary	\$ 4,000.00
Postage	\$ 250.00
Hall Hire	\$ 3,250.00
Trophies	\$ 6,500.00
Badges	\$ 750.00
Raffles	\$ 665.00
Pre-Tournament - Australian Championships	\$ 480.00
Work Place Health & Safety and First Aid	\$ 500.00
Advertising	\$ 1,900.00
Farewell Dinner Australian Championships	\$ 1,600.00
Affiliation Fee - Australian	\$ 4,300.00
Float	\$ 500.00
TOTAL EXPENDITURE	\$ 74,575.00

DATES FOR 2017

Restricted Events + Delegates meetings 2017

RINKS: Saturday, 4th February Dalby
PAIRS: Saturday, 1st July Nambour
SINGLES: Saturday, 4th November Callide Valley

State Title Events 2017

May (4 ¾") April 29th, 30th, May 1st Caloundra
July 4" bowls July 29th & 30th Toowoomba
October (4 ¾") October 13th, 14th & 15th venue to be advised

Compulsory Practices 2017

First Practice 15th and 16th July Toowoomba Indoor Bowls Hall
Second Practice 5th and 6th August Nambour High School

National Championships 2017

AIBBC COM meetings Saturday 19th & Sunday 20th August Devonport, Tasmania
AIBBC sub-committee meetings (umpires, coaches, selectors)
..... Sunday 20th August Devonport, Tasmania
AIBBC AGM Sunday 20th August Devonport, Tasmania
Open Fours Tournament Monday 21st August Devonport, Tasmania
Australian Championships Tuesday 22nd to Saturday 26th Aug Devonport, Tasmania
